

High-Velocity Tech Team Checklist

Determine if the tech team you're eyeing is truly high-velocity and ready to elevate your projects to new heights. Use this checklist to assess their practices, transparency, and operational effectiveness. Each question is crafted to provide insights into their capabilities and alignment with high-performance standards.

Questions		Confirmed	Partially	Unconfirmed	Unknown
01	Are all team members co-located for better collaboration?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
02	Do they strictly adhere to Agile Scrum methodologies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03	Are daily scrums held with everyone, including mandatory client presence?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04	Does the leadership regularly hold weekly priority-setting meetings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05	Is full project transparency and client access to management systems provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06	Are clients and team members included in planning and delivery meetings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07	Is there a weekly reported robust KPI system in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08	Do they use automation for testing and quality checks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09	Can they demo an active project in Jira?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Is a client-side Fractional CTO guiding each project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Do they have an active Facebook page showing team culture?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Does the Project Manager have a scrum.org Product Owner certification?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Have they supported any product for more than two years?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Are they managing projects with invoices over \$250,000?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Do they have a well-staffed HR team of more than two members?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Answer Key:

- **Confirmed:** The team has consistently demonstrated this attribute at an exceptional level. You want 80% of the answer to be confined to consider that as a high velocity team.
- **Partially:** There are indications that the team meets this criterion, though not uniformly.
- **Unconfirmed:** There is little evidence supporting the team's fulfillment of this criterion.
- **Unknown:** The information needed to determine this attribute is unclear or not available.

This checklist not only helps you vet the operational prowess of a potential tech team but also aligns their practices with industry-leading standards. By methodically evaluating each aspect, you ensure that the team you choose is not only proficient but also a perfect match for driving your projects forward.